

**City of Temple
Monthly Council Meeting
November 5, 2018, 6:30pm
Temple City Hall
Minutes**

Call to Order:

The meeting was called to order at 6:30PM by Mayor Michael Johnson.

Council Members Present:

Terron Bivins, Richard Bracknell, Howard Walden, Thomas Wallace

Invocation and Pledge of Allegiance

The invocation and Pledge of Allegiance was led by Mayor Michael Johnson.

Approve the published agenda of this date's City Council Meeting, as presented:

There was a motion to approve the agenda by Council Member Bracknell, second by Council Member Walden. Vote 4-0.

Public Comments:

Eric Horsley is a coach at the Recreation Department and he stated that he has had a few issues over the past season. He said that he tried to get use of the gym and was denied several times. He has also requested to have the lights turned on several times, but his requests were denied. He explained that he works with a great group of kids and he was just trying to give them the best opportunity to prepare for the games. He said the last incident was Thursday night, and he understands that they don't want the ball fields torn up, but when he asked to use the gym he was told that it would be a safety hazard. Other citizens in the audience shared the same concerns.

Approval of Minutes:

October 1, 2018 Regular Meeting

Motion to approve by Council Member Walden, second by Council Member Bracknell. Vote 4-0.

October 10, 2018 Special Called Meeting

Motion to approve by Council Member Bracknell, second by Council Member Walden. Vote 4-0.

October 29, 2018 Special Called Meeting

Motion to approve by Council Member Bracknell, second by Council Member Walden. Vote 4-0/.

Recognize and commend two City of Temple police officers, Lieutenant James Hollowood and Patrol Officer David Yates, for their efforts to save a young child in a swimming pool incident.

Lt. Hollowood and Officer Yates were presented a plaque by Chief Lee and Mayor Johnson to recognize their efforts to save a young child.

Old Business

1. (Tabled October 1, 2018) Adopt a resolution to apply the City of Temple Roadway and Infrastructure Improvement Fee to the Azalea Hills residential subdivision and to the Lakeside residential subdivision effective as of October 1, 2018.

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City Administrator Bill Osborne stated that he would like for the council to take this item off the table and he then requested that they delete the reference to Azalea Hills subdivision so that it is just applicable to Lakeside, effective, November 5, 2018. There was a motion by Council Member Bracknell to take this item off of the table and to put it back on, second by Council Member Wallace. Vote 4-0. Council Member Bracknell made a motion to approve Mr. Osborne's recommendation and to adopt the resolution to apply the roadway infrastructure and improvement fee, but to delete Azalea Hills from the resolution so it is only applicable to the Lakeside subdivision, second by Council Member Wallace. Vote 4-0.

New Business

1. Adopt a resolution providing for the call for a Special Election in the City of Temple on Tuesday, March 19, 2019, to fill the vacant Ward 3 position on the Temple City Council in order for an eligible resident to complete the term expiring December 31, 2019, with qualifying to occur during a three-day period in the second week of January 2019 and with the City of Temple contracting with the Carroll County Board of Elections to handle all aspects of this election process.

City Clerk Kristin Etheredge explained per the City's Charter that we will need to have a special election to fill the spot of Ward 3 Council Member Todd Rothwell who resigned in October. The election will take place on March 19, 2019 with qualifying taking place the second week in January. There was a motion by Council Member Bivins to adopt the resolution to have a special election, second by Council Member Wallace. Vote 4-0.

2. Approve the list of street improvement projects to be submitted to the Georgia Department of Transportation for possible 2019 Fiscal Year funding by the Georgia Department of Transportation under its Local Maintenance and Improvement Grant (LMIG) program.

Public Works Director, Dwayne Eberhart explained we are in the process of submitting the streets to the Georgia Department of Transportation and that Mr. Osborne has supplied the list to the Council. He explained that Temple Terrace and South Street are leftover streets from last year's list. There was a motion by Council Member Walden to approve the LMIG list for 2019, second by Council Member Bracknell. Vote 4-0.

3. Select KREC Restoration Group, Inc., of Temple to replace the current roof of the City of Temple's old Public Works Building in accordance with the company's description of the work to be done at a cost not to exceed \$9,435.70, with funding from the City's 2015 SPLOST program.

Public Works Director Dwayne Eberhart explained that KRG is the selection for the roof project and they have the cheaper price. There was a motion by Council Member Bivins to select KRG to do the roof work at the Public Works building at a cost not to exceed \$9,435.70 and for the funding to come from the 2015 SPLOST, second by Council Member Walden. Vote 4-0.

4. Authorize the City Recreation Director to prepare a set of specifications and then to solicit sealed bids for the removal of damaged or deteriorated fencing in the City Park and for the subsequent installation of new replacement fencing at these fields, with funding from the City's 2015 SPLOST program.

Council Member Bracknell made a motion that we solicit bids to repair or replace (preferably replace) the fences in the City Park that were discussed at the Committees Meeting, second by Council Member Bivins. Vote 4-0.

5. Authorize the City Administrator to advertise for proposals to Parks Maintenance Services in calendar 2019.

City Administrator Bill Osborne explained that every year the City advertises for parks maintenance services and the past few years River Bottom Farms have been the low or only bid. There was a motion by Council Member Bracknell to authorize the City Administrator to advertise for proposals to Parks Maintenance Services in calendar year 2019, second by Council Member Walden. Vote 4-0. There was a motion to authorize the City Administrator to advertise for proposals to Parks Maintenance Services in the calendar year of 2019.

6. Authorize the City Public Works Director to solicit proposals from qualified companies or individuals in Carroll County and adjacent counties for the design and construction of display signage for the City of Temple, following the conceptual design recommended by the City Council.

Council Member Bracknell made a motion to authorize the Public Works Director to solicit proposals for the design and construction of display signage, second by Council Member Walden. Vote 4-0.

7. Approve the software and services proposal from Caselle for the Code Enforcement and the Permitting applications at a cost not to exceed \$18,900, with funding from the City's 2018 General Fund.

There was a motion by Council Member Bracknell to approve the Caselle software for Code Enforcement and permitting, not to exceed \$18,900 from the General Fund, second by Council Member Wallace. Vote 4-0.

8. Staff report concerning the information received from Synovus on the Certificate of Deposit rate and term options available to the City of Temple for the investment of certain City funds.

Cynthia Geyer reported that on October 10th the Council vote and approved the reinvestment of two CDs at a rate of 2.65% for 21 months. After the meeting she checked with Synovus and verified that we did receive approval for those rates. We will proceed forward on November 17th with that investment.

9. Identify and approve the rate and the term for the investment of certain City of Temple funds in Certificates of Deposits at Synovus and direct that the City Council decisions be executed promptly.

The action for this was taken at the October 10th meeting and also discussed in item number eight.

10. Adopt a resolution to approve a one-time holiday season payment to eligible full-time and part-time employees of the City of Temple.

Council Member Bracknell stated this was discussed at the committee meetings. Council Member Bracknell made a motion to give eligible full time employees a \$600 bonus and eligible part time employees a \$300 bonus; the money is in the budget and we will tax the bonuses as we have in previous years, second by Council Member Bivins. Vote 4-0.

11. Authorize an extension of the City of Temple's agreement with consultant Cynthia Geyer for fiscal services, for up to 15 days before the end of calendar 2018 and with no change in the hourly rate and expense reimbursement.

City Administrator Bill Osborne explained that the new Finance Director would begin employment the week of Thanksgiving. There are still things Ms. Geyer needs to continue doing with the 2019 budget and Mr. Osborne recommends that her contract be extended up to 15 days at the same rate of pay/expenses as she currently receives. There was a motion by Council Member Bivins to extend Ms. Geyer's contract for up to 15 days at the rate of pay/expenses that she is currently receiving, second by Council Member Walden. Vote 4-0.

12. Approve a new job description for a part-time position in the City Recreation Department, which includes maintenance and operational responsibilities, with a pay grade of 7 in the City of Temple's pay and classification plan.

City Administrator Bill Osborne explained that there had been some discussion on this in the past and at the last committee meeting. The position would be doing the same kind of work they had done in the past. There was a motion by Council Member Bracknell to establish the job description for a part time position in the Recreation Department, second by Council Member Walden. Vote 4-0.

13. Approve the placement of long-time part-time Recreation Department staff member Robert L. Collins in the one part-time job slot being created with the job title of Recreation Maintenance and Operations Worker, and with said staff member to be paid at a hourly rate of \$11.50.

There was a motion by Council Member Bracknell to approve the placement of Robert Collins into the part time position at the Recreation Department, second by Council Member Walden. Vote 4-0.

14. Staff report on the revised schedule for public hearings and City Council decisions pertaining to development and approval of the City of Temple's budgets for the 2019 Fiscal Year.

City Administrator Bill Osborne explained that there is a revised schedule for budget meetings in the council's packet.

15. Staff report on the November 2 meeting at City Hall with representatives of the Georgia Environmental Finance Authority (GEFA), and approval by the City Council of the preparation of City of Temple grant and loan applications for certain water and sewer assistance from GEFA.

City Administrator Bill Osborne reported that he had a meeting with GEFA to keep them aware of what is going on with our water meter replacement project. We are meeting with them to see if there will possibly be assistance, low interest loans, or grants available for the water meter purchase and to let them know that we have set aside a significant amount of money for this project.

Executive Session, if needed

There was a motion by Council Member Bracknell, second by Council Member Wallace. Vote 4-0. The council went into Executive Session at 7:06PM.

At 7:45PM, there was a motion by Council Member Bracknell to come out of Executive Session, second by Council Member Wallace, vote 4-0.

Closing Comments

Richard Bracknell- he stated that so far four churches have agreed to volunteer for the Thanksgiving dinner on November 22nd. He stated that if anyone wants to help, to please do so. Volunteers should be at the Senior Center at 9:00am on Thanksgiving.

Adjournment

There was a motion by Council Member Bracknell to adjourn, second by Council Member Walden. Vote 4-0. The meeting adjourned at 7:46PM.

Mayor Johnson

City Clerk

