

MINUTES
CITY COUNCIL MEETING
September 9, 2019
6:30PM, Temple City Hall

Call to Order

The meeting was called to order at 6:30PM by Mayor Michael Johnson
Council Members Present: Richard Bracknell, Terron Bivins, Hiley Miller, Howard Walden, Tom Wallace

Invocation and Pledge of Allegiance

Approve the published agenda of this date's City Council Meeting, as presented

There was a motion by Council Member Bracknell to approve the minutes, second by Council Member Walden. Vote 5-0.

Public Comments:

N/A

Approval of Minutes:

August 5, 2019 Regular Meeting

There was a motion to approve by Council Member Walden, second by Council Member Bivins, Vote 4-0, Council Member Bracknell abstained.

August 13, 2019 Special Called Meeting

There was a motion to approve by Council Member Walden, second by Council Member Wallace, vote 5-0.

August 29, 2019 Special Called Meeting

There was a motion to approve by Council Member Walden, second by Council Member Bracknell, vote 5-0.

Announcements

City Administrator Bill Osborne announced that the City Council and Planning Commission are working on the future land use map; the next meeting will be September 19th at 5:30PM at the Senior Center.

NEW BUSINESS

1. Conduct a public hearing on a request for the subdividing of the 45,250 square foot (1.04-acre) tract of land on Rainey Road immediately adjacent to the Temple Middle School campus, with one lot to be 30,750 square feet and with the other lot to be 14,500 square feet. Application by Jeff Matthews.

Mayor Johnson opened the public hearing for comments. There were no comments from the public. City Administrator Bill Osborne explained that Jeff Matthews would not be present because he was attending a funeral. Mayor Johnson closed the public hearing.

2. Consider approving the subdividing of the 45,250 square foot tract of land on Rainey Road immediately adjacent to the Tempe Middle School campus, being located in Land Lot 204, 6t District, Parcel ID T03-007-0092 and zoned R-2 residential, with one lot to be 30,750 square feet and with the other lot to be 14,500 square feet. Application by Jeff Matthews.

There was a motion by Council Member Walden to accept the Planning Commission's recommendation and approve the subdividing request on Rainey Road, second by Council Member Bracknell. Vote 5-0.

3. Conduct a public hearing on a request for approval of a preliminary plat for Azalea Hills – Unit 2, Phase 1 & 2, a proposed single-family residential subdivision located off Glendale Boulevard near Venable Road, with the property zoned DCD (Design Concept Development) and being 13.39 acres. Application by Abel-Mahdi Al-Husseini.

Mayor Johnson opened the public hearing. There were no comments. Mayor Johnson closed the public hearing.

4. Consider approving the preliminary plat for Azalea Hills – Unit 2, Phase 1 & 2, a proposed single-family residential subdivision of 47 residential lots located off Glendale Boulevard near Venable Road, being in Land Lot 114, 6th District, Parcel ID T02-011-0187, on 13.39 acres of property zoned Design Concept Development (DCD) and with the minimum size lot being 7,500 square feet except for five specific lots (numbered 10, 35, 37, 38, and 39) for which a square footage variance is being granted as a part of the approval of this preliminary plat, and also with the stipulation that the minimum house size for a maximum of 11 houses shall be 1,400 square feet of heated space, the minimum house size for a minimum of 24 houses shall be 1,600 square feet of heated space, and the minimum house size for the remaining 12 houses shall be 1,500 square feet of heated space. Application by Abel-Mahdi Al-Husseini.

There was a motion by Council Member Bracknell to accept the preliminary plat for Azalea Hills with a stipulation to put on the final plat the number of houses which would have each designated square footage, second by Council Member Wallace. Vote 5-0.

5. Staff reports concerning the City of Temple Planning Commission's August 29 recommendation of a proposed amendment to the City Code to require new single-family residential structures to contain a minimum of 1,400 square feet of heated floor space, with an exemption for those structures approved by the City Council prior to enactment of said Ordinance; report by the City Attorney, and then a possible recommendation by the City Council to the Temple Planning Commission to schedule a public hearing on a change in the City's Zoning Ordinance to accomplish this change.

There was a brief discussion about the ordinance and its requirements. City Attorney Mike McCrae suggested that he clarify some things and bring the Council back an ordinance that is more specific. There was a motion by Council Member Bracknell for the ordinance to show that a single family attached dwelling must have at least 1400 square feet of heated space and that the Council is directing the City Attorney to look at this ordinance and to clean up the conflicting dwelling code, second by Council Member Bivins. Vote 5-0.

6. Accept the 2018 Audit of the City of Temple, as prepared and presented by the CPA firm of Warren Averett.....Mayor Johnson

There was a motion by Council Member Bivins to accept the 2018 audit as prepared and presented by Warren Averett, second by Council Member Walden. Vote 5-0.

7. Receive reports from the City Administrator concerning followup actions aimed at correcting the four "material weaknesses" identified by the CPA firm of Warren Averett in the 2018 City Audit report it prepared and concerning the process for selecting a CPA firm to prepare the City's 2019 Audit.

City Administrator Bill Osborne said there is some clarification needed on the material weaknesses and that we will be looking at these closer and coming up with a plan to address them going forward. He

stated it is time to start soliciting proposals from qualified CPA firms for preparing the 2019 audit; we need to interview them this fall and make a decision by the first of December.

8. Staff report on the results of the September 5 community meeting concerning the placement of new signage at various points in the City of Temple for public safety and directional purposes.

Mayor Johnson explained that he appreciated everyone that attended the meeting and that there was good discussion with citizens. T

9. Mayor's announcement of his issuance of a proclamation to recognize the week of September 17 – 23 as Constitution Week, in recognition of the 232nd anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention.

Mayor Johnson read the proclamation and presented a copy of it to members of the Daughters of the American Revolution who were present at the meeting.

10. Brief updated staff report regarding the status of the wall in the commercial building adjacent to Rome Street, immediately across the Norfolk Southern railroad tracks from the City of Temple downtown businesses along Sage Street.

Public Works Director George Skala explained that the County engineer has not had time to inspect it yet.

11. Adopt a resolution to prohibit vehicular traffic from exiting the City Hall property onto Carrollton Street and to direct all such traffic only to use the access onto US. Highway 78, as well as to direct the City Public Works Department to erect appropriate signage to notify drivers; and to enact an Ordinance for enforcement of this "no exit" restriction.

The City Attorney stated that they should adopt a resolution to obtain the signage and he would prepare an ordinance that could be adopted at the October meeting, if not before. There was a motion by Council Member Bracknell to accept the resolution to authorize the City to erect a do not enter sign which would be effective immediately following the adoption of the ordinance, second by Council Member Wallace. Vote 5-0.

12. Adopt an Ordinance to provide for the establishing of job descriptions, a salary scale, and a performance evaluation for all full-time and part-time employee positions in the City of Temple government; to define the jobs offered by this municipal government and the pay scale for each such job; and to provide the mechanism to establish additional jobs, salary scale, and performance evaluation tools.

There was a motion by Council Member Bracknell to table this item until he received a report from the City Attorney, second by Council Member Walden. Vote 5-0.

13. Adopt a resolution to include the Temple Museum within the City of Temple Recreation Department.

There was a motion by Council Member Bracknell to adopt a resolution to include the Temple Museum within the City of Temple Recreation Department, second by Council Member Bivins. Vote 5-0.

14. Direct the City Administrator and City Recreation Director to present to the City Council options for the selection of qualified firms to do the necessary architectural, engineering, building renovation, and landscaping work needed in order to prepare the property at 598 Sage Street to begin operation as the City of Temple Museum.

There was a motion by Council Member Bracknell to direct the City Administrator and City Recreation Director to present to the Council options for qualified firms to do the necessary work on the museum property, anything over \$5,000 needs to have sealed bids, second by Council Member Bivins. Vote 5-0.

15. Consider waiving the rental fee at the Temple Senior Center for two charitable events scheduled during the month of October.

There was a motion by Council Member Bivins to waive the Senior Center rental fee for a fundraiser for a kidney transplant for Tony Billings, second by Council Member Miller. Vote 5-0. There was a motion to waive the Senior Center rental fee for Amy Camp, Friends of the Library, for a mystery theater fundraiser, by Council Member Bracknell, second by Council Member Bivins. Vote 5-0.

16. Authorize the City Administrator to sign an agreement with American Asphalt Maintenance Company in the amount of \$1,650.00 for the restriping of the parking areas at the City of Temple Senior Center and Recreation Department gymnasium/activity center, with a proportionate share of the cost to be paid from each department's current maintenance budget.

There was a motion by Council Member Walden to authorize the City Administrator to sign an agreement with American Asphalt in the amount of \$1,650 to restripe the parking areas of the Senior Center and Recreation Department, second by Council Member Wallace. Vote 5-0.

17. Approve the purchase and installation of a new wooden power pole in the City Park in order to replace the existing damaged pole, with funding from the project line item approved on August 26 in the 2015 SPLOST budget amendments for renovation work in the Recreation Department at an estimated cost of \$14,750.

Council Member Bivins pointed out that this is an emergency situation, therefore, they bypassed the normal protocol for getting this done. There was a motion by Council Member Bracknell to approve the purchase and installation of a power pole in City Park, second by Council Member Bivins. Vote 5-0.

18. Staff reports concerning the priorities and the timing for completion of several previously identified unfinished capital projects in the City Park, first using 2015 SPLOST program funds already budgeted for the current fiscal year and then perhaps requesting City Council action later in this fall for an additional amount from currently unappropriated 2015 SPLOST funds.

Lisa Jacobson discussed several capital projects that have been requested for the City Park including re-doing the ball fields; she would like to do fields four and five in the fall, and wait on the other two until spring. There was also discussion of doing repairs on the concession stands and restrooms, along with work on the walking trails and adding security cameras. She mentioned that Cheer and Basketball are the current sports for winter and that she would like to add wrestling; the Council was on board with that addition.

19. Staff reports concerning the notification from the Carroll County Water Authority to the City of Temple to announce the municipal water rate will increase by \$.20 to a rate of \$2.23 per unit (\$2.98 per 1,000 gallons) on water bills after December 1, 2019, and concerning the need for the City Council in October to determine the new water rate to be charged to City water and sewer customers starting near the end of calendar 2019.

City Administrator Bill Osborne explained that the Carroll County Water Authority has notified the City of an increase in the municipal water rate. There will need to be future discussion about determining a new water rate to be charged for City water in Temple.

20. Updated report on preparations for the City of Temple's 2019 Founder's Day celebration on Saturday, September 28

City Clerk Kristin Etheredge reported that plans are going well for Founders Day. There are approximately 50 vendors that have registered and several parade participants. We are thankful for the many sponsors that we have this year, and for everyone who is helping to bring this event together.

21. Staff report concerning plans for customer service training for City of Temple employees, to be conducted by the Georgia Municipal Association personnel on Wednesday, September 18.

City Administrator Bill Osborne explained that there is a customer service training for all employees on September 18th. The Police Department will participate in half of the training. This is to give employees a better understanding of quality customer service which is important when dealing with the public.

Executive Session, if needed

N/A

Closing Comments

N/A

Adjournment

There was a motion to adjourn by Council Member Bracknell, second by Council Member Walden. Vote 5-0. The meeting adjourned at 7:42PM.

Mayor

City Clerk