

MINUTES
CITY COUNCIL MEETING
August 5, 2019
6:30PM, Temple City Hall

Call to Order

The meeting was called to order at 6:30PM by Mayor Johnson.

Council Members Present: Howard Walden, Terron Bivins, Hiley Miller, Tom Wallace

Council Members Absent: Richard Bracknell

Invocation and Pledge of Allegiance:

The Invocation and Pledge of Allegiance was led by Mayor Johnson.

Approve the published agenda of this date's City Council Meeting, as presented

There was a motion by Council Member Bivins to approve the agenda, second by Council Member Walden. Vote 4-0

Public Comments:

Michelle Morgan- Carroll County's new Commissioner Chairman was present for the meeting. She expressed her dedication to working with the Temple City Council and working for the residents of Temple and all of Carroll County. She presented the elected officials with umbrellas.

Dwight Dyer- Mr. Dyer is a location scout for the film industry. He expressed interest in possibly filming in Temple; he has been working in surrounding communities including Bremen and Buchanan. He mentioned that our downtown area is charming and would make a good background for filming.

Jeremy Snell- he is the acting Director of the West Georgia Regional Library. He became the Director in May, he had heard rumors that the Temple library was closing, but that is not the case at all.

Approval of Minutes:

July, 8 2019 Regular Meeting

There was a motion by Council Member Walden to approve the minutes, second by Council Member Miller. Vote 4-0.

Announcements:

City Administrator Bill Osborne explained that he was going to share the conversation he had with Mr. Snell, from the library. However, Mr. Snell spoke during public comments and Mr. Osborne stated that he covered everything that he had planned to share with the Council regarding the library.

NEW BUSINESS:

1. Report on the specifications for and the quotes received by the City of Temple for providing and installing a new HVAC System in the Temple Senior Center.

City Administrator Bill Osborne explained that we asked for quotes for putting in the new HVAC system and we received four quotes. He had the Code Enforcement Officer, George Skala, look at the quotes to

make sure that they matched with the specs. Mr. Skala explained that of the two lower bids, one offered two thermostats. He recommended that we go with the quote that was approximately \$15,000 because it meets all of the specs and has a five year warranty.

2. From among the qualified companies that responded to the City of Temple's specifications and the solicitation for quotes to provide and install a new HVAC System in the Temple Senior Center, select the company to provide the HVAC equipment in accordance with the specifications issued by this municipal government and to do the installations at the total cost set forth in the company's quote.

Council Member Bivins said that she will follow Mr. Skala's recommendation, because of the warranty, and made a motion to choose Reese to install a new HVAC for the Senior Center, with the funding of \$15,898.00 coming from the Capital Projects budget, second by Council Member Wallace. Vote 4-0.

3. Authorize the City Administrator to sign an agreement for the repainting of the stripes for parking in the lots on the property of the Temple City Hall, with the \$850.00 cost being charged to the Administration Department's general fund budget.

City Administrator Bill Osborne explained that the name of the company that would be restriping the parking spaces at City Hall is American Asphalt, owned by Jimmy Waldrop. This would include painting the handicap spaces and yellow curbs. There was a motion by Council Member Bivins to authorize the City Administrator to sign the agreement for repainting of the stripes in the City Hall parking lot by American Asphalt, with the funds coming from the Administration budget, second by Council Member Walden. Vote 4-0.

4. Authorize the purchase of an all-terrain vehicle (ATV) for the Sewer Treatment Plant at a cost not to exceed \$10,500.00, with the cost being charged to the 2019 Sewer Treatment Plant's capital budget with funding from the 2015 SPLOST program.

City Administrator Bill Osborne explained that the request for the ATV was included in the capital improvements budget last year with an amount of \$9,600 being set aside for this. Mr. Harris, Director of the Sewer Treatment Plant, received a quote from Cycle Works for \$9,266 which includes a three year warranty. He also received bids from two other companies. There was a motion by Howard Walden to purchase the Kawasaki ATV from Cycle Works in the amount of \$9,266 to be charged from the 2015 SPLOST budget, second by Council Member Miller. Vote 4-0.

5. Select the engineering firm of Keck & Wood, Inc., to provide engineering and oversight services for the City of Temple's water meter replacement program, with the cost and scope of work to be submitted to the Mayor and City Council at its regular monthly meeting on Monday, September 9, and with the hourly rates for Keck & Wood staff members with various job titles being in accordance with the chart previously submitted by said engineering firm and to be attached to the minutes of this meeting.

City Administrator Bill Osborne explained that this was discussed at the Committees Meeting last week. He and the Mayor met with Keck and Wood to discuss having them involved in determining which brand of meters to use, the oversight of the installation, etc. There was a motion by Tom Wallace to select Keck & Wood to provide engineering and oversight services for the water meter replacement project, second by Council Member Walden. Vote 4-0.

6. Announce a joint meeting of the Temple City Council and the Temple Planning Commission will be held on Thursday, August 22, with the agenda to include the start of work on the City's new Future Land Use Plan and Future Land Use Map.

Mayor Johnson explained that they plan to change the date of the joint meeting with the Planning Commission to August 29th, with the meeting time being 6:30PM, possibly 6:00PM.

7. Announce plans for a special work session and/or a special called meeting of the City Council in mid-August to review and discuss the status of various components of the City's 2019 Fiscal Year budgets. City Administrator Bill Osborne stated that they are looking at either August 13th or August 15th to have departmental meetings to look at a mid year review of the budget. He said it should be a good report overall in terms of revenues and operating within the budget. Mayor Johnson recommended that the meeting take place on August 13th at 6:00PM.

8. Report on Recreation Department proposed projects to be funded by 2015 SPLOST funds and on proposed amendments to the 2019 Fiscal Year capital improvements budget, funded with revenues from the 2015 SPLOST program.

Mayor Johnson stated that they are asking the Council to review the information that has been given to them, and this will be discussed at the meeting next week.

9. Transmit to the Temple Planning Commission a request that said Commission review and then make a recommendation concerning a draft Ordinance which, if adopted, would require that new single-family structures contain a minimum of 1,400 square feet of heated floor space, with an exemption for those structures to be built in subdivisions or in specific phases or units of said subdivisions approved by Temple City Council prior to August 1, 2019.

There was a motion by Council Member Bivins to authorize City Administrator Bill Osborne to transmit the request to the Planning Commission and move forward, with an exemption for those structures approved by the Temple City Council prior to August 1st, second by Council Member Wallace. Vote 4-0.

10. Report on the status of the completion of the City of Temple's 2018 Audit.

City Administrator Bill Osborne reported that Finance Director Ken Abidde has been working hard on the audit with the CPA firm. The State did approve an extension for the end of the year. It does not appear that the audit will be complete in time for the Carroll County Water Authority's August meeting, but should be ready for the September meeting so that the water bond refunding can be discussed.

11. Adopt an Ordinance to provide for establishing job descriptions, a salary scale, and a performance evaluation for all employee positions in the City of Temple government; to define the jobs offered by this municipal government and the pay scale for each such job; and to provide the mechanism to establish additional jobs, salary scale, and performance evaluation tools.

Mayor Johnson explained that we are going to postpone action on this item for the sake of clarifying some language.

12. Approve an amended job description for part-time position of Office Clerk, with current compensation at an hourly rate of \$12.50.

City Administrator Bill Osborne explained that this is regarding part time Office Clerk, Cindy Samples, who was hired at \$10 an hour. He would like to increase her hourly rate to \$12.50 retroactive to her anniversary date of April 12th. There was a motion by Council Member Walden to approve the amended job description with compensation being \$12.50 an hour retroactive to April 12th, second by Council Member Miller. Vote 4-0.

13. Select an individual to fill the vacant position of City of Temple Recreation Director, and set the starting annual salary for this salaried position.

Mayor Johnson made a recommendation to hire Lisa Jacobson for the position of Recreation Department Director at an annual salary of \$45,000. There was a motion by Council Member Walden to select Lisa Jacobson to fill the position of Recreation Department Director at a salary of \$45,000, contingent upon passing a background and drug test, second by Council Member Miller. Vote 4-0.

14. Select an individual to fill the vacant position of City of Temple Public Works Director, and set the starting annual salary for this salaried position.

Mayor Johnson made a recommendation to hire George Skala for the position of Public Works Director, to be paid at the same salary the former Director, Dwayne Eberhart, was making. There was a motion by Council Member Bivins to approve George Skala to fill the position of Public Works Director, at the budgeted salary, second by Council Member Wallace. Vote 4-0.

Executive Session, if needed

n/a

Closing Comments

Terron Bivins- gave her condolences to the Mann family and suggested that we fly the flag at Half Mast in her honor since Ms. Mann was a business leader in the community.

Howard Walden- stated he is proud of the headway that has been made with the last two agenda items

Tom Wallace- wanted to welcome the new employees that were voted on tonight

Mayor Johnson- wanted to give his thoughts and prayers to the Mann family in the passing of Jenny. He is glad to have Doug Robbins here; Mr. Robbins initiated the project of getting the interchange named in honor of the Old Guard and the legislature approved it. We are going to have a ceremony on Friday, September 6th at 2:00PM to dedicate the new signage.

Adjournment

There was a motion to adjourn by Hiley Miller, second by Terron Bivins, Vote 4-0. The meeting adjourned at 7:38PM.

Mayor

City Clerk