

**MINUTES  
CITY COUNCIL MEETING  
June 1, 2020  
6:30PM, Temple Senior Center**

**Call to Order-** The meeting was called to order at 6:30PM by Mayor Michael Johnson. Council Members present: Richard Bracknell, Terron Bivins, Hiley Miller, Tom Wallace, Howard Walden.

**Invocation and Pledge of Allegiance-** led by Mayor Michael Johnson

**Approve the published agenda of this date's City Council meeting, as presented-** There was a motion to approve by Council Member Bracknell, second by Council Member Walden. Vote 5-0.

**Approval of Minutes:**

April 6, 2020 Regular Meeting (tabled from May 18, 2020)- There was a motion to approve the April 6, 2020 minutes by Council Member Howard Walden, second by Council Member Wallace. Vote 5-0.

May 18, 2020 Regular Meeting- There was a motion to approve the May 18, 2020 minutes by Council Member Howard Walden, second by Council Member Bracknell. Vote 5-0.

May 26, 2020 Special Called Meeting- There was a motion to approve the May 26, 2020 minutes by Council Member Walden, second by Council Member Bracknell. Vote 5-0.

**Public Comments-** n/a

**Announcements-** City Administrator Bill Osborne explained that on June 3<sup>rd</sup> at noon there will be a teleconference for the annual meeting for the 4<sup>th</sup> district of GMA. The annual GMA conference in Savannah will be online this year. As soon as we have more information, it will be passed along to everyone. He also prepared a second year update for the comprehensive plan.

**NEW BUSINESS**

1. Ceremonies to recognize the City of Temple Police Department for its services that resulted in this municipality being identified as the 20<sup>th</sup> safest city in the State of Georgia in 2019

Mayor Michael Johnson recognized the Temple Police Department for its services which resulted in Temple being named the 20<sup>th</sup> safest City in Georgia by Safewise. Chief Creig Lee was presented a plaque for this honor. The Police Department was also recognized for its continued service to the community during the Covid-19 pandemic.

2. Special recognition of the staff members of the Temple Police Department for their continuing dedicated services to this community since early in the year when the COVID – 19 pandemic hit this community and its citizens

This was covered in item number one.

3. Approve the re-opening of the Temple Senior Center and the resumption of its full program of services, effective Monday, June 15

There was a motion by Council Member Bivins to approve the re-opening of the Temple Senior Center and its full program of services on Monday, June 15<sup>th</sup> with all guidelines being maintained, second by Council Member Wallace. Vote 5-0.

4. Report on the planned summer schedule of activities for the City of Temple Recreation Department  
Recreation Department Director Lisa Jacobson reported that the gym would open back up next week, by reservation only, with a maximum of 12 people. The maximum time for use will be one hour, with thirty minutes in between to clean. The guidelines for these procedures will be posted on Facebook. The morning will be reserved for the Silver Sneakers. To reserve the gym, citizens can call: 770-562-3848.

5. Report on the implementation of the Card Services Agreement with Global Direct for the provision of CivicRec software services to be used in the City Recreation Department's sports registration, in accordance with action taken by the City Council on March 2

Recreation Department Lisa Jacobson explained how the software would be used for the department's sports registration.

6. Consider approving a Waiver of Liability Agreement for use by the City of Temple Recreation Department, with said Agreement including a "Coronavirus / COVID – 19 Warning and Disclaimer" and with the signing of this Agreement being a part of the registration process for families with one or more members participating in City of Temple recreation activities and/or using department facilities and equipment

Recreation Department Director explained that this has been discussed with City Attorney Mike McRae and she would like to implement that waiver of liability agreement. There was a motion by Council Member Bracknell to approve a waiver of liability agreement for use by the Temple Recreation Department, second by Council Member Wallace. Vote 5-0.

7. Adopt a resolution to include the Webster Lake subdivision and the Lakeland Park subdivision among the City of Temple residential developments where a special Roadway and Infrastructure Improvement Fee is to be paid to the City of Temple by the builder of each new housing unit in order to provide funds to be used in completing the remaining work on the subdivision's streets and related public facilities initially started several years ago, with the per lot fee being \$2,500.00

There was a motion by Council Member Bracknell to adopt a resolution to include Webster Lake and Lakeland park subdivisions to the residential developments where a special roadway and infrastructure improvement fee is to be paid by the builder of each new housing unit, second by Council Member Bivins. Vote 5-0.

8. Authorize the Mayor to sign a new 12-month support services agreement with Kendall Metering Systems, to be effective as of July 1, in order for the City of Temple to be included in the company's KISS (Kendall's Increased Services and Support) program to assist the City's current water meter operations

There was a motion by Council Member Wallace to authorize the Mayor to sign a new 12 month support services agreement with Kendall Metering systems in the amount of \$7,700, second by Council Member Walden. Vote 5-0.

9. Authorize the Mayor to sign an agreement with HRC Engineers Surveyors and Landscape Architects with a total base fee of \$36,000 for architectural and engineering services for the planning and construction of an addition to City Hall by enclosing the area beneath the current roof over the previous

building owner's drive-thru banking area, with said addition to include a large multi-purpose room for use by the Temple Municipal Court, the Mayor and City Council, and various community events

There was a motion to authorize the Mayor to sign an agreement with HRC Engineers Surveyors and Landscape Architects with a total base fee of \$36,000 for architectural and engineering services for the addition to City Hall by Council Member Walden, with the funds to come from SPOST 2015, second by Council Member Bivins. Vote 5-0.

10. Authorize the Mayor to sign a Boundary Line Agreement and Quit Claim Deed providing for a very small change in the existing boundary line between the private residence at 604 Sage Street and the City of Temple property at 598 Sage Street where a previous residential structure is to become the City Museum, with said boundary change resulting in a small corner of the paved driveway at 604 Sage Street no longer being part of the lot at 598 Sage Street

There was a motion by Council Member Bracknell to authorize the Mayor to sign a Boundary Line Agreement and Quit Claim Deed for a change to the existing boundary line between 604 Sage Street and 598 Sage Street, second by Council Member Miller. Vote 5-0.

11. Authorize the Mayor to sign a Statewide Mutual Aid and Assistance Agreement, in accordance with the Georgia Emergency Management and Homeland Security Agency and for the purposes of ensuring a timely provision of mutual aid assistance and the sub

sequent reimbursement of costs incurred by those governments who render such assistance  
There was a motion by Council Member Bracknell to authorize the Mayor to sign a statewide mutual aid and assistance agreement in accordance with the Georgia Emergency Management and Homeland Security by Council Member Bracknell, second by Council Member Wallace. Vote 5-0.

12. Rescind the City Council's May 18 adoption of a resolution providing for the annexation of certain property owned by the City of Temple which is part of the City's Sewer Treatment Plant acreage currently in unincorporated Carroll County, consider adoption of a new resolution which would provide for annexation of a smaller amount of land, and direct the Mayor and City Administrator to initiate discussions with the County Commission Chair and County Public Works Director concerning ownership and maintenance of the unpaved section of Oak Shade Road adjacent to said property

There was a motion by Council Member Bracknell to rescind the Council's May 18 adoption of a resolution providing for the annexation of certain property owned by the City and consider adoption of a new resolution which would provide for annexation of a smaller amount of land, second by Council Member Walden. Vote 5-0.

There was a motion by Council Member Miller to direct the Mayor and City Administrator to initiate discussions concerning the ownership and maintenance of the unpaved section of Oak Shade Road, second by Council Member Bivins. Vote 5-0.

13. Decide on the future placement of the 24-month term account in Suntrust Bank in the amount of some \$258,000 in unrestricted investment funds which matures on June 21, 2020; and decide on the future placement of the 12-month term account in Suntrust Bank in the amount of some \$255,000 in restricted investment funds which also matures on June 21, 2020

City Administrator Bill Osborne explained that we do not yet have the quotes for this. We will have a special called meeting later in the month, where this can be voted on. City Attorney Mike McRae explained that public funds are rarely bid on for two years and that we can ask for recommendations from the bank for shorter terms.

14. Adopt a job description for the new position of Administrative Assistant / Records Clerk in the City Administration Department, and establish one job slot in this position

There was a motion by Council Member Bracknell to adopt the job description, second by Council Member Walden. Vote 5-0.

15. Approve the issuance of a \$200.00 one-time special hazardous duty payment to each City of Temple certified police officer for their particular services during the COVID – 19 pandemic

This was discussed at a previous meeting. There was a motion by Council Member Walden to approve the \$200 one time hazard pay to certified police officers, second by Council Member Bivins. Vote 5-0.

16. Appoint one elected official of the City of Temple to serve as this municipality's voting delegate for the 2020 annual meeting of the Georgia Municipal Association on June 27 – 30

There was a motion by Council Member Bivins to appoint Mayor Johnson as the voting delegate for the 2020 annual GMA meeting, second by Council Member Bracknell. Vote 4-0.

17. Decide whether or not to vote in favor of the proposed slate of officers for the Georgia Municipal Association's District 4 for 2020 – 2021

There was a motion by Council Member Bivins to vote in favor of the proposed slate of officers for GMA district 4, second by Council Member Bracknell. Vote 4-0.

18. Set the date of the City of Temple's regular meeting in the month of July for Monday, July 13, in order not to conflict with the long holiday weekend, with Independence Day being on Saturday, July 4

There was a motion by Council Member Bracknell to set the date of July's regular meeting to July 13<sup>th</sup>, second by Council Member Bivins. Vote 5-0.

19. Announce the final public hearing on the City of Temple's proposed Updated Future Land Use Plan and Map will be held at 6:00 p.m. Monday, June 29, immediately prior to the monthly series of City Council Committees meetings

City Administrator Bill Osborne announced that the final public hearing of the proposed Updated Future Land Use Plan and Map will be held at 6:00pm on Monday, June 29<sup>th</sup>.

20. Report from the City Administrator concerning a plan for the future handling of City water and sewer bills from customers with delinquent accounts, as well as the process for reviewing the balance on overdue accounts during this economic turbulent time when many people have been furloughed, have become unemployed, and/or have been exposed to COVID – 19

There was a lengthy discussion of how to handle delinquent water and sewer accounts. It was determined that more research and discussion was needed on this item and that this will be discussed further at the next Council Committees meeting on June 29<sup>th</sup>.

21. Review of the City of Temple's list of possible projects for the proposed new Carroll County Special Purpose Local Option Sales Tax (SPLOST) referendum, and then begin a discussion on what might be this local government's list of possible projects and their ranking in some type of priority order

Mayor Johnson explained that last week he and Mr. Osborne met with the Carroll County Commission Chair and other Mayors to discuss whether or not the SPLOST vote should be delayed from November 2020 to March 2021 and they wanted input from other Cities. There was a motion by Council Member Bracknell to postpone the SPLOST referendum to March, second by Council Member Bivins. Vote 5-0.

22. Report on the City of Temple's filing with the Georgia Municipal Association and the State of Georgia the necessary information to enable this municipality to receive certain State-allocated funds from Georgia's share of the Federal CARES Act (Coronavirus Relief Fund)

City Administrator Bill Osborne reported that the City has submitted everything to GMA that was needed to request State-allocated funds from Georgia's share of the Federal CARES Act.

23. Brief updated staff reports on several subjects presented during the respective meetings of the City Council Community Development Committee and the Public Works Committee on Tuesday, May 26

City Administrator Bill Osborne explained that we are looking at what might take place on Schoolhouse Trace and the area of Billings and Centerpoint Road. City Attorney Mike McRae had suggested that we look at a multi use development as these don't fit into general subdivision. There was also mention of a planned unit development (PUD). There was going to be further research into what other cities are doing as far as planned unit developments.

**Executive Session, if needed**

Council Member Bracknell made a motion to go into executive session for a personnel matter, second by Council Member Walden. Executive session began at 8:05PM.

**Closing Comments- n/a**

**Adjournment**

There was a motion to adjourn by Council Member Bracknell, second by Council Member Walden. Vote 5-0. The meeting adjourned at 8:52PM.

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Mayor Michael Johnson

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City Clerk