

**City of Temple
Monthly Council Meeting
February 6, 2017, 6:30pm
Temple City Hall**

Call to Order:

The meeting was called to order at 6:30pm by Mayor Lester Harmon.

Council Members present constituting a quorum:

Lester Harmon, Mayor
Richard Bracknell
Todd Rothwell
William Simmons
Howard Walden

Council Members Absent:

Penny Ransom

Invocation and Pledge of Allegiance: Mayor Lester Harmon gave the invocation and led the Pledge of Allegiance.

Approve the published agenda of this date's City Council Meeting, as presented-

Councilmember Simmons motioned to take item number two under new business off of the agenda, second by Councilmember Bracknell. Vote 2-2; Councilmembers Walden and Rothwell opposed. Mayor Harmon breaks the tie, 3-2. Motion carried.

Councilmember Bracknell motioned to approve the agenda, second by Councilmember Simmons. Vote 4-0.

Visitors:

Windy Gamel, Grace City Church- Requesting that the fee be waived to use the Senior Center for a Valentine's Day event to be held on Friday, February 10th. The event is open to the community, dinner and a dance with free activities for children. Motion by Councilmember Bracknell to approve waiving the fee, second by Councilmember Walden. Vote 4-0.

Public Comments:

none

Approval of the Minutes:

December 5, 2016 Regular Council meeting -updated with closing public comments added

January 9, 2017, Regular Council Meeting-

January 25, 2017 Special Called Meeting- Motion by Councilmember Simmons to approve, second by Councilmember Bracknell. Vote 3-1, Councilmember Ransom abstained.

The December 5th minutes were approved at the previous meeting with the correction of adding the public ending comments. There was a motion by Councilmember Bracknell to approve the January 9th and 25th meeting minutes; second by Councilmember Walden. Vote 4-0.

Old Business:

1. Tabled from December 5, 2016: Adopt a resolution to authorize the payment of additional compensation of City of Temple employee Creig Lee for the 11 weeks he served as Interim Police Chief while continuing to be paid the same salary he had been receiving as a Police Major.

After a lengthy discussion, Councilmember Simmons made a motion to pay Chief Lee additional compensation for the eleven weeks he served as Interim Police Chief; second by Councilmember Walden. Vote 4-0.

2. Authorize the Mayor to sign an agreement with the Carroll County Public Works Department for additional improvements to be made adjacent to the recently paved surface of Lee Street, including the placement of crusher-run in accordance with a plan signed by adjacent property owner Jeff Moore, Temple Postmaster John M. Frossard, and City Code Enforcement Officer Ricky Watts at a total cost not to exceed \$1,000.00; and authorize the City Public Works Department to install "no parking" signs as needed to enable the Postal Service to deliver mail on Lee Street.

There was a motion by Councilmember Bracknell to authorize the Mayor to sign the agreement with Carroll County Public Works for additional improvements on Lee Street, not to exceed \$1,000; second by Councilmember Simmons. Vote 4-0.

3. Adopt a resolution establishing a Roadway and Infrastructure Permit Fee respectively for the Perennial Park, Arbor Landing, and Tiffany Mills residential subdivisions currently under development, in accordance with the ordinance previously adopted by the City of Temple, and specifying the percent of said overall fee to be for "contingency costs."

Councilmember Walden made a motion to go with the 40% contingency on the resolution; second by Councilmember Bracknell. Vote 4-0.

4. Adopt a resolution providing for a change in the salary classification range for each rank for the City of Temple Police Department's certified police officer classification by increasing the hourly rate of pay by \$2.00 and providing for a \$2.00 per hour increase for each current certified police officer, to be effective with the start of the next pay period on Monday, February 20, but with no officer to be paid an annual salary exceeding the maximum in his/her salary classification range.

City Administrator stated that all current certified officers' salaries were under the top of the salary range. With the increase in salaries they would still be below the range. There was a motion by Councilmember Walden to approve the \$2 salary increase for each certified police officer, second by Councilmember Rothwell. Vote 4-0.

5. Adopt a resolution providing for a change in the salary classification for the position of Administrative Assistant/Records Clerk with the annual salary of the current employee to be enacted with the start of the next pay period on Monday, February 20.

City Administrator Osborne stated this is regarding employee Shawmarie Duckworth; this position was originally classified as grade 2; her duties go beyond this grade and she has also assumed additional duties. This would move her from a pay grade two to six; this would bring her to an hourly rate of

\$13.52. Motion by Councilmember Bracknell to raise this employee from a level two to a level six; second by Councilmember Simmons. Vote 4-0.

6. Consider salary/retroactive pay for employees.

After a lengthy discussion; no action was taken.

7. Consider payment to a police officer for the hours he was attending a training course and to reimburse him for mileage to attend this course.

After a lengthy discussion, Councilmember Rothwell made a motion to approve payment to the police officer for the hours he was attending a training course and the mileage, second by Councilmember Bracknell. Vote 4-0.

8. Updated staff report concerning the City of Temple's water and sewer operations.

City Administrator Bill Osborne gave a report on the City's water and sewer operations and discussed two organizations that would be assisting the City at no cost. He stated he would have more specific information in the next three to four weeks. No action taken.

New Business:

1. Consider approval of an Alcohol Beverage License for the retail package sale of malt beverage and wine at the Temple Store, Inc., located at 257 Sage Street and doing business as Super Foods. Application by Roshan Patel, registered agent.

There was clarification that the license was for beer and wine, not "malt beverage" as stated in the agenda item. There was a motion by Councilmember Bracknell to approve the alcohol beverage license for beer and wine, second by Councilmember Rothwell. Vote 4-0.

2. Adopt a resolution concerning City Council action pertaining to the position of the Police Chief.

It was voted at the beginning of the meeting to take this item off of the agenda.

3. Consider selection of a company to be responsible for Field Maintenance Services in the City Park in calendar 2017.

City Administrator Bill Osborne and Director of the Rec Department Joe Willson discussed expanding that scope of the field maintenance services so that a part time employee could be hired instead of a full time employee. After a lengthy discussion, there was no action taken.

4. Consider approval of additional improvements to the City of Temple Public Works Department building at a cost not to exceed \$2,400.00.

Mr. Osborne stated that the 12 X 24 room would be \$2,400 and the heating and air unit will be \$425; this could be an addendum to the original project so it does not need to be bid out. Councilmember Bracknell made a motion to approve the improvements in the Public Works Department not to exceed \$3,000; second by Councilmember Simmons. Vote 4-0.

5. Review of the City of Temple's current procedures for determining whether rental fees at the Senior Center are waived for non-profit organizations.

After a brief discussion, the City Attorney stated that it would be better to have a policy on file that is followed every time.

6. Discussion on how to proceed with consideration of an update of the City of Temple Personnel Policies and Procedures and the City's Employee Handbook, including provisions for personnel operations in this government while said update is being completed.

The City Attorney found some conflicts between the Charter and Personnel Policy. He recommends that they allow the attorneys to look through the policy and find where those conflicts are and help the City draft an updated policy to eliminate those conflicts. After a lengthy discussion, Councilmember Walden made a motion to put a moratorium for six months on anything in the personnel policy that authorizes the Mayor to take any sort of employment or personnel related action without council approval. There was a second by Councilmember Bracknell. The Mayor stated this is a clear attack of the mayor's authority. Vote 4-0.

7. Report on SPLOST expenditures by the City of Temple in calendar 2016, as prepared by Finance Director Sarah Hefty.

City Administrator Bill Osborne stated that the SPLOST expenditures will be published in the newspaper. No action taken.

8. Staff report on Georgia Municipal Association's "Georgia Cities Week" for April 23-29, 2017.

City Administrator Osborne stated that we would be coming up with ideas for Georgia Cities week and we will be talking more about that later. No action taken.

Closing Comments:

Mr. Simmons- stated he received an email from Ms. Lawler on North Avenue and wanted to know if there is anything that we can do about her problem. Mayor Harmon stated this started out a couple of years ago and we have sent someone over there. They are going to decrease the float on the pump station so that it will pump more often and they put some stuff out to help with the smell. City Administrator Osborne said it is going to take a few more days, but Mr. Harris is looking at it closely.

Mr. Rothwell- He thought the city's participation in GA Cities week last year was great and he'd like all of the department heads to participate again this year.

Mr. Bracknell- We still have no lights on our Welcome Temple sign and I have been asking about this for six months. He also wanted to know what the hold up is with getting City Hall's parking lot lighted. Mr. Osborne said he would check on it. He also wanted to know what procedure he needed to follow if he wanted information, what is the policy. City Administrator Osborne stated for elected officials he would prefer that you give that request to the City Clerk.

Mr. Walden- He stated that he thinks Georgia Cities week is a good idea.

Adjournment:

Councilmember Bracknell made a motion to adjourn; second by Councilmember Walden. Vote 4-0. The meeting adjourned at 8:28PM.

Mayor Lester Harmon

City Clerk