

**City of Temple, GA
Public Works**

Request for Proposal

**New Public Works Maintenance Building/Office
Department of Public Works**

RFP #20241120

**Proposal Due Date:
Friday, December 20, 2024, at 11:00 AM EST**

Request for Proposal

New Public Works Maintenance Building/Office

General Information

The City of Temple, GA (hereafter also referred to as “The City”) is seeking proposals for site development/grading, supply, erect, and complete construction of a new 65x72 commercial building. Floor plans/layout is included and referred to as “Exhibit A”.

Elements of Proposals:

Scope of Work

Necessary Site work, excavation, erosion control measures and associated Engineering for building placement for final grading. (Soil compaction testing is required.)

Provide 3/4” crush and run around building perimeter.

Seed and hay all disturbed areas

Form, pour and place an engineered designed foundation with associated footings, and 6” min reinforced slab

Wood framed interior walls for office area.

Walls will be constructed of 2x4 and 2x6 on 16” centers

Walls will have 5/8” Drywall, with R-13 insulation.

Ceiling will be a 2x2 acoustical with R-30 insulation above.

Flooring for the shop area will be sealed concrete. Office areas will be LVP with Rubber Base.

Painting – colors to be selected

Specialty items to include; toilet partitions and accessories, room signage and fire extinguishers.

Furnish and erect a Pre-Engineered Metal Building with a screw down Roof System (Design criteria Butler Mfg.)

Commercial Overhead Doors w chain-hoist

Personnel walk doors with finish hardware

Roof 26 Gauge PBR Galv Roof

4” Vinyl Backed reinforced insulation roof and wall insulation

Pipe Bollards (Steel)

Plumbing, HVAC and Electrical Scopes:

Plumbing:

- 4 toilets
- 3 wall hung lavatories
- 1 shower
- 1 kitchen sink
- 3 wall mounted sinks
- 1 icemaker box
- 1 washing machine box
- 2 outside spigots
- 1 mop sink on legs

(Note: The contractor is responsible for stubbing out 1" water service and 4" sewer. The city will make necessary tie-ins to City owned utilities)

HVAC:

Engineered designed system with shop heaters sufficient for square footage.

Two 10' BigA fans in shop area

Electrical:

- Provide and install Overhead Service Mast
- Provide and install panels
- Provide and install service entrance
- Provide and install switchgear package
- Provide and install sufficient outlets
- Provide and install LED lighting fixture package (high bay lights for shop area)
- Provide and install power to HVAC equipment
- Provide and install necessary Fire Alarms and Illuminated Exit Signs
- Excludes; Access Controls, Security system and cameras, electronic Door Hardware, Lightning Protection, VFD's

A \$ 30,000 contingency allowance is required for the owners use during the project.

Pre-Proposal Meeting:

Onsite Pre-Bid Meeting is MANDATORY and is scheduled for Tuesday, December 10th at 11:00 AM EST at 155 Montgomery St Temple GA, 30179. Under no circumstances will the City receive proposals from interested parties that does not attend the mandatory Pre-Bid meeting.

RFP Procedure

Tentative Project Schedule

A tentative timeline is set forth below. This timeline is subject to change by the City, at the City's sole discretion, as events and conditions warrant.

• Proposal Release Date	November 20, 2024
• Pre-Proposal Mandatory Onsite Meeting	December 10, 2024, 11:00 AM EST
• Written Proposals Due	December 20, 2024, 11:00 AM EST
• Review of Proposals by City Staff	December 20, 2024 – January 3, 2025
• Formal Acceptance/Award of Proposal by City	TBD
TENTATIVE PROJECT SCHEDULE	

Method of Submission

Proposers are to submit one (1) original Proposal and one (1) copy. Envelopes used in submitting Proposals must be clearly marked, **“PROPOSAL: New Public Works Maintenance Building/Office”** and be mailed or hand delivered to:

Kristin Ethredge
City Clerk
City of Temple
240 Carrollton Street
Temple, Georgia 30179

The deadline for submission is December 20, 2024, by 11:00 AM EST.

No faxed or email proposals will be accepted. Proposals received after the time and date listed above will not be considered.

The City will not be responsible for any expenses in the preparation and/or presentation of the proposals and oral interviews, if any, for the disclosure of any information or material received in connection with the solicitation, whether by negligence or otherwise.

The City reserves the right to request additional information, if necessary, or to request an interview with business(s), or to reject any and all proposals with or without cause and waive any irregularities or infirmities in the proposals submitted. The City further reserves the right to make such investigations as it deems necessary as to the qualifications of any and all businesses submitting proposals. In the event that all proposals are rejected, the City reserves the right to re-solicit proposals.

Responding businesses may withdraw their proposals at any time prior to the final filing date and time, as indicated on the cover page of this RFP, by written notification signed by an authorized agent of the business. The proposal may thereafter be resubmitted, but only up to the final filing date and time.

The responding business assumes sole responsibility for the complete effort required in the RFP. No special consideration shall be given after proposals are opened because of a business's failure to be knowledgeable about all the requirements of this RFP. By submitting a proposal in response to the RFP, the business represents that it has satisfied itself, from its own investigation, of all the requirements of this RFP.

Documents and information submitted in response to the RFP shall become property of the City of Temple and generally shall be available to the general public as required by applicable law, including the Georgia Open Records Act.

Questions and Answers

All questions regarding this RFP should be presented to:

Josh Smith
Public Works Director
jsmith@templega.us
Cell: 678-699-3785

Please place *New Public Works Maintenance Building/Office* in the SUBJECT of all emails and/or written correspondence. All emailed dialog regarding the project is subject for discussion at the pre-proposal meeting.

General Terms and Conditions

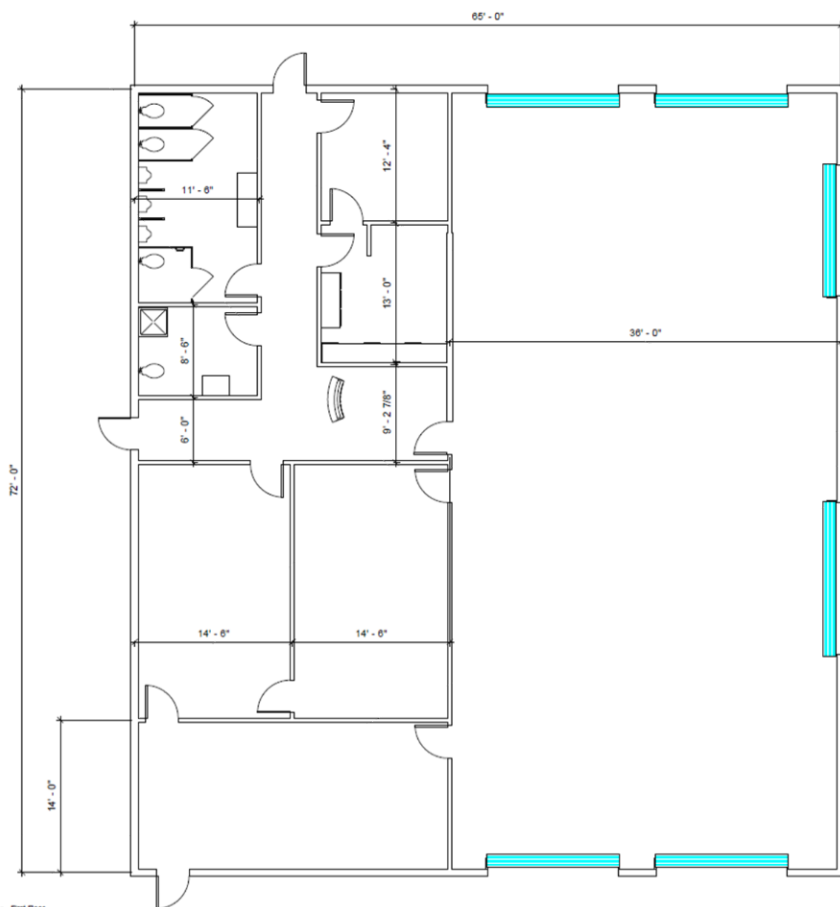
Insurance

The City of Temple has certain insurance requirements that must be met. The BUSINESS will be responsible for purchasing and maintaining at its sole expense insurance coverage.

- BUSINESS shall furnish the City copies of all insurance policies or certificates of insurance relating to the insurance policies that must be maintained hereunder. In addition, insurance policies applicable hereto shall contain a provision that the City shall be given thirty (30) days written notice by the insurance company before each policy is substantially changed or cancelled

Evaluation Process

- Cost of project
- References and similar projects
- Quality of materials and fixtures
- Timeline-demonstrated ability to complete projects on time



72° - 0°

14° - 0°

14' - 6"

14' - 6"

9' - 2 7/8"

3'-0"

7.

11' - 6"

0.

36° - 0°

① First Floor
1/4" = 1'-0"

① First Floor
1/4" = 1'-0"

Exhibit A

[illegible]

Project number	Project Number
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Drawn by	Author
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Checked by	Check
F. J. H. A.	

Exhibit A

Exhibit A