



# City of Temple

## Occupation Tax Certificate/ Business License Checklist

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- Completed City of Temple Renewal
- Georgia Secretary of State Corporations Division  
Business Status: Active/Compliance
- Valid Driver's License
- 1040, Schedule C, 1120 S or Profit & Loss  
Statement/Income Statement
- Fire Marshall Inspection within the last 12 months
- Sole Proprietors require:  
Valid DBA from Georgia Secretary of State  
Corporations Division
- Professional Licensing Boards Division from the  
Georgia Secretary of State's Office (42 licensing  
boards housed within agency) Active/Compliance