



Temple Senior Center

RENTAL RATES

RENTAL INFORMATION

	HOURLY	DAILY
DINING HALL ONLY	\$100 *MIN OF 2 HRS	\$350 *MAX OF 8 HRS
KITCHEN ADDON	\$75	\$100
DINING HALL AND KITCHEN	-	\$450

RENTAL DEPOSIT \$150

DISCLOSURE REGARDING RENTAL RATES AND SECURITY DEPOSIT

EFFECTIVE IMMEDIATELY, ALL LESSEES WILL BE REQUIRED TO PAY A \$150 SECURITY DEPOSIT IN ADDITION TO THE PUBLISHED RENTAL RATES FOR USE OF THE FACILITY.

THIS DEPOSIT IS REFUNDABLE ONLY UPON SUCCESSFUL COMPLETION OF A POST-EVENT INSPECTION CONDUCTED AND APPROVED BY THE DIRECTOR(S) OF THE CENTER.

IF THE FACILITY IS NOT RETURNED IN A CLEAN AND WELL-MAINTAINED CONDITION, THE DEPOSIT WILL BE FORFEITED IN FULL OR IN PART, AT THE DISCRETION OF THE DIRECTOR(S), TO COVER CLEANING OR REPAIR COSTS.

IF YOU ARE INTERESTED IN RENTING THE FACILITY, PLEASE CONTACT OUR OFFICE AT 770-562-5565, VISIT US IN PERSON AT 280 ROME STREET, TEMPLE, GA 30179, OR EMAIL US AT SENIORCENTER@TEMPLEGA.US.

OFFICE HOURS ARE MONDAY THROUGH FRIDAY, 8:00 AM TO 4:00 PM.



Temple Senior Center

280 ROME STREET TEMPLE, GA 30179

Rental Form & Agreement

Thank you for choosing The Temple Senior Center for your rental needs. Please take a moment to carefully review the rental terms and policies detailed below.

1) **Acceptance of Terms**

- The Renter has read, understands, and agrees to comply with all rules, regulations, and terms provided by The Temple Senior Center and the City of Temple.

2) **No Ownership or Responsibility**

- The Renter acknowledges that neither the City of Temple nor The Temple Senior Center owns, manages, or is responsible for the premises during the rental period.

3) **Assumption of Risk & Waiver**

- The Renter assumes all risks associated with the occupancy and use of the premises. The Renter, on behalf of themselves and their agents, expressly **releases and waives all claims** against the City of Temple and The Temple Senior Center, including for damage, loss of life, personal injury, or property damage arising from acts or omissions of the Renter or their agents.

4) **Indemnification**

- The Renter agrees to **indemnify, defend, and hold harmless** the City of Temple and The Temple Senior Center from any and all claims, damages, liabilities, losses, actions, or expenses (including reasonable attorney fees) arising out of the Renter's (or their agents') use or occupancy of the premises. This includes third-party claims, bodily injury, death, or property damage caused in whole or in part by any act or omission of the Renter, its agents, or affiliates.

5) **Severability & Governing Law**

- If any part of this agreement is held invalid or unenforceable, the remainder continues in full force. This agreement is governed by the laws of Georgia.

Dedicated Team,

Cathlene Dowdell
Director of Operations
 770-562-5565 ext 401

Shanekia Briskey
Director of Programming & Development
 770-562-5565 ext 403



TEMPLE SENIOR CENTER

240 ROME STREET
TEMPLE, GA 30179

Temple Senior Center

280 ROME STREET TEMPLE, GA 30179
Rental Form & Agreement

Facility Rental Information

Please Print

PERSONAL INFORMATION

Last Name	First Name	Date	Authorization	Approved by:
			<input type="checkbox"/> Y <input type="checkbox"/> N	
Home Address		City	State	Zip Code
Home Phone #	Cell Phone #	Email Address		
Kitchen Usage	Waived Fee	Additional Hours Requested	Payment Method	
<input type="checkbox"/> Y <input type="checkbox"/> N or <input type="checkbox"/> N/A	<input type="checkbox"/> Y <input type="checkbox"/> N or <input type="checkbox"/> N/A Club Name _____	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A *\$50 after minimum	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Online	

EVENT CONTACTS

Name	Phone #	Relationship

TOTAL AMOUNT DUE

Rental Request (Hourly or Daily Usage)	Time Request	Total

SPECIAL EVENT REQUEST

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PLEASE READ BEFORE SIGNING

Release & Agreement: By signing below, the Renter (including any of their agents, members, or affiliates) acknowledges that they have read, understand, and agree to comply with all rules and terms of The Temple Senior Center. The Renter fully assumes all risks associated with their occupancy and use of the premises and hereby releases, waives, and discharges the City of Temple and The Temple Senior Center (collectively, the “Released Parties”) from any and all claims, liabilities, damages, losses, causes of action, demands, or expenses—whether for loss of life, personal injury, property damage, or otherwise—that may arise out of or relate to such occupancy or use. This release specifically includes claims arising from the acts or omissions of the Renter or their agents, except to the extent caused by the gross negligence or intentional misconduct of the Released Parties. The Renter further agrees to indemnify, defend, and hold harmless the Released Parties from any and all related costs, including attorney’s fees, stemming from claims brought by any third party. The Renter acknowledges that the City of Temple and The Temple Senior Center do not own, manage, or bear responsibility for the premises during the rental period, and this Agreement shall be governed by the laws of the State of Georgia.

ACKNOWLEDGEMENT

Signature of Renter

Date

Print Name

FACILITY RULES



1.No Smoking

Smoking is strictly prohibited inside the building and anywhere on the premises.

2.No Alcohol

Alcoholic beverages are not allowed on the property at any time.

3.No Political Rallies

The Senior Center may not be rented for political rallies or campaign events. Additional usage is at the discretion of the Mayor and Council.

4.Children Must Be Supervised

Children under 18 must be accompanied and supervised by an adult at all times.

5.Clean and Return Furniture

Wipe down all tables and chairs. Return them to their original position or storage area.

6.Kitchen/Serving Area (if used)

Clean all counters, appliances, and sinks. Remove all food and trash.

7.Trash Disposal

Empty all trash into the designated outdoor dumpsters and replace liners in indoor bins.

8.Clean Floors

Sweep, mop, or vacuum any visible messes, especially in eating or high-traffic areas.

9.Restroom Check

Ensure restrooms are free of trash and major messes. Report any issues.

10.Remove All Items

Take all decorations, personal belongings, food, and supplies with you. Do not leave anything behind.

11.Turn Off & Lock Up

Turn off all lights and appliances. Ensure all doors are locked before leaving.

12.Report Issues or Damages

Inform staff of any damage or problems during your rental. Prompt reporting helps prevent further issues

FACILITY CHECKLIST



TEMPLE SENIOR CENTER

- ☐ Wipe down all tables and chairs
- ☐ Return all tables and chairs to their original positions or storage area
- ☐ Clean all kitchen and serving areas (if used)
- ☐ Wash and put away any used kitchen items
- ☐ Empty all indoor trash bins
- ☐ Replace trash can liners
- ☐ Place all trash in the outdoor dumpster
- ☐ Sweep and mop floors as needed
- ☐ Vacuum carpeted areas (if applicable)
- ☐ Check and clean restrooms
- ☐ Remove all personal items and decorations
- ☐ Ensure all areas used are clean and ready for the next group

THE FOLLOWING RULES AND PROCEDURES ARE TO BE OBSERVED TO ENSURE THE PROPER MAINTENANCE OF THE FACILITY, EQUIPMENT, AND PROPERTY. ADHERENCE TO THESE GUIDELINES IS NECESSARY FOR ONGOING USE AND THE RETURN OF THE SECURITY DEPOSIT. PLEASE NOTE THAT CERTAIN RENTALS MAY REQUIRE THE ENGAGEMENT OF OFF-DUTY SECURITY PERSONNEL, FOR WHICH THE RENTER WILL BE RESPONSIBLE FOR ANY ASSOCIATED FEES.

Signature: _____ Date: _____

Printed Name: _____ Phone: _____